MINUTES OF THE ANNUAL GENERAL MEETING OF DUXFORD PARISH COUNCIL

HELD AT DUXFORD PRIMARY SCHOOL ON THURSDAY 09 MAY 2019 at 7.30PM

Present: Parish Councillors: Cllr Dickson, Cllr Harris, Cllr Heath, Cllr Hyde, Cllr Pell-Coggins, Cllr Skeates-Hall, Cllr Tarrant, with Cllr O'Grady in the chair.
Clerk Joanne Depradines-Smith. There were two members of the public present.

1 **Apologies for Absence**: Cllr Dee and Cllr Young.

2 **Election of Chairman 2019/2020:**
Cllr Dee was elected as Chairman for 2019/2020 (Election in absentia).
This was proposed by Cllr Heath, and seconded by Cllr Dickson.

3 **Election of Vice Chairman 2019/2020:**
Cllr O'Grady was elected as Vice Chairman for 2019/2020.
This was proposed by Cllr Skeates-Hall, and seconded by Cllr Harris.

4 **Declaration of Acceptance of Office forms:** Were signed by all Councillors present, and witnessed by the Clerk. Each Councillor was asked to provide a completed Register of Interests form.

5. **Minutes of the AGM held on:** 10 May 2018 were agreed and signed by the Chairman.

6. **Appointment of Committee & Working Group Members 2019/2020:**

6.1	Finance Committee	All members of the Council
6.2	FRG&B Working Group (Cemetery)	Cllr Heath, Cllr Skeates-Hall, Cllr O'Grady
6.3	FRG&B Working Group (Rec)	Cllr O'Grady, Cllr Dickson, Cllr Pell-Coggins
6.4	FRG&B Working Group (Other)	Cllr Heath, Cllr O'Grady, Cllr Hyde, Cllr Skeates-Hall
6.5	Community Centre Working Group	Cllr Dee, Cllr Harris, Cllr Hyde, Cllr Young. Cllr O'Grady, Cllr Dickson, Cllr Pell-Coggins
6.6	Brewery Field Working Group	Cllr Heath, Cllr O'Grady, Cllr Hyde
6.7	Planning Working Group	Cllr Harris, Cllr Hyde, Cllr Dickson
6.8	Road Safety Working Group	Cllr Tarrant, Cllr Pell-Coggins
6.9	Affordable Housing Working Group	Cllr Young, Cllr O'Grady
6.10	HR Working Group	Cllr Dee, Cllr O'Grady, Cllr Heath
6.11	IT/Web/Media	Cllr Heath, Cllr O'Grady

7 **Appointment of Council Representatives 2019/2020:**

7.1	Allotments Officer	Cllr Skeates-Hall, Cllr O'Grady
7.2	Imperial War Museum	Mr Norman Foster (external representative)
7.3	Police Liaison	Cllr Pell-Coggins
7.4	King's Educational Trust	Clerk, Cllr Hyde
7.5	Data Policy (GDPR)	Cllr Hyde, Cllr O'Grady
7.6	Youth Trust	Cllr Harris, Cllr Pell-Coggins
7.7	Public Art Contribution	Cllr Tarrant, Cllr Dickson

Please note: All of the above is subject to change, as one Councillor vacancy presently.

8. **Close** - The meeting closed at 7.45pm

Signed:

Dated: