DRAFT

MINUTES OF DUXFORD PARISH COUNCIL MEETING HELD AT DUXFORD PRIMARY SCHOOL ON THURSDAY 10 MAY 2012

Present Parish Councillors Mr Butler, Mrs Chudleigh, Mr Chudleigh, Mr Clarke, Mr Foster and Mr Head with Parish and District Councillor Mr Martin and Parish Councillor Mr Paulding in the chair. There were two members of the public present

Opening Statement The Chairman announce the sad loss of Councillor Mrs Dorothy Brown who passed away peacefully at the weekend. A minute's silence was observed.

ACTION

1 **Apologies for absence** Parish Councillor Mr Dee and County Councillor Mr Stone

2 **Minutes** of the Parish Council Meeting held on the 12 April 2012, circulated to all Councillors prior to the meeting, were agreed and signed by the Chairman.

3 **Matters Arising**

3.1 Item 5.2 The Clerk advised that the applicant of Planning Application Ref S/0294/12/F (9 St John's Street) had withdrawn the dormer window and entrance pillars from their application.

4 **Chairman's Announcements**

4.1 The Chairman announced that Mrs Cheryl Brown had submitted her resignation from the Council due to increased work pressures. The Clerk advised that notice of the vacancy had been duly published and the Council could now co-opt a new member. The vacancy will be advertised in the next edition of Chatterbox.

5 **Planning**

5.1 **Applications Received**

Ref S/0658/12/F M Cozens 5 Mangers Lane, Duxford
Recommend approval to convert garage to living accommodation and install exterior cladding and canopy to front elevation

Ref S/0671/12/F D James 16 Ickleton Road, Duxford
Recommend approval for first floor side extension

Note Mr Martin declared an interest in the following application and took no part in the discussion or vote

Ref S/0610/12/F Aircraft Restoration Company Royston Road, Duxford
Recommend approval of single story side extensions to Building 425

5.2 **SCDC Decisions Received**

Ref S/0316/12/F T Turner 32 Rectory Road, Duxford
Approval for replacement single storey front extension

5.3 **Correspondence**

5.3.1 Letter from Cambridgeshire ACRE acknowledging the Council's response to their recent Housing Needs Survey report. Mr Martin advised that it was not really feasible to consider locations for affordable housing until the criteria for local exception sites, local connection housing allocation and possible changes to village boundaries had been decided in accordance with the new Local Development Plan.

5.3.2 Letter from SCDC advising that the applicant of Planning Application Ref S/2177/11/F (9 Chapel Street, Duxford) had lodged an appeal to the Secretary of State following refusal of their application for extensions and internal alterations.

5.4 **S106 Fund Allocation re 8 Moorfield Road, Duxford**

5.4.1 Following discussion it was agreed to defer any decision on the allocation of S106 funds available from the development at 8 Moorfield Road until three months before the deadline DuxPlay were due to spend their new play equipment grant approved by SCDC.

6 **Open Forum** - Nothing to report

7 **General Correspondence**

7.1 Letter from CCC advising of a briefing meeting on Wednesday 20 June at Comberton to present changes that will be taking place with regard village street lighting. The Clerk agreed to attend. Clerk

8 **County Council**

8.1 In his absence County Councillor Stone submitted a written report covering the following matters :-

8.1.1 Bids for the Minor Traffic Improvements Scheme will be called for in September for 2013 projects

8.1.2 The new Citi 7 bus timetable will start of the 10 June and provide Duxford with an hourly service to Saffron Walden and Cambridge most of the day.

8.1.3 The County Council has launched its 'Connecting Cambridgeshire' campaign for Superfast Broadband with the object of encouraging residents to sign up for the service. This can be done at the Connecting Cambridgeshire and County's websites.

8.1.4 The County Council has now decided to continue the maintenance of Protected Road Verges that will not be maintained by Parish Council's. Duxford had already declined the responsibility.

9 **District Council Matters**

9.1 Councillor Martin reported that the Superfast Broadband 'Connecting Cambridgeshire' campaign was also included on the SCDC website together with details of their 'Green Issues Initiative'

9.2 Councillor Martin advised that Gamlingay was holding 'Eco Hub' open days on the 26 and 27 May that may be of interest with regard the development of the Brewery Field. Mr Clarke said that the committee had already arranged a visit to Gamlingay's new community centre.

10 **Finance**

10.1 **Accounts for Payment**

10.1.1 It was proposed by Mr Foster seconded by Mr Clarke and agreed by all that the following accounts be passed for payment :-

			Ch No
F C Butler & Sons	Maintenance contracts	£ 108.36	1833
Cambridge Water	Allotment water charges	£ 48.70	1834
Cambridge Water	Cemetery water charges	£ 47.86	1835
Duxford Youth Trust	Repayment of youth club funds	£ 1,185.29	1836
M J Parker	Parish Clerk duties	£ 826.07	1837

10.2 **Correspondence** - None

10.3 **Youth Trust Grant Application**

10.3.1 Letter from the Youth Trust requesting the transfer of funds from the 2012/13 precept to the Trust, in the form of a grant, to enable Duxford youth services to continue following the withdrawal of all financial support from CCC.

10.3.2 Following discussion it was proposed by Mr Martin, seconded by Mr Clarke and agreed by all to approve a grant of £ 4,680.00, being the balance of the 2012/13 precept. It was also agreed that requests in future years should take into account any funds under spent from the previous year.

11 **Queen's Jubilee Village Celebrations**

11.1 Following discussion it was agreed to give all Duxford's young residents upto the age of sixteen a Queen's Diamond Jubilee cased commemorative medal from the Tower Mint. The total cost of 350 medals at £ 2.25 each plus carriage would be met from reserve funds. Clerk

11.2 Following further discussion, the Council could not approve the request by Jubilee Village Picnic organiser, Mrs Steinberg, to have a bonfire beacon on the Brewery Field on Monday 4 June.

12 **Removal/Withdrawal of Local Bus Services Update**

12.1 Further to County Councillor Stone's report at Item 8.1.2, Mr Martin advised that the County Council are providing a mini-bus service that would continuously circle a route around neighbouring villages to enable passengers to join on-going bus services to Saffron Walden and Cambridge. The scheme was a temporary measure and would start on the 10 June.

13 **Diary** - The diary for May to July was circulated to all members prior to the meeting

14 **Next Meeting** - Thursday 14 June 2012

15 **Close** - The meeting closed at 8.58pm

Chairman

Date