DRAFT

MINUTES OF DUXFORD PARISH COUNCIL MEETING HELD AT DUXFORD PRIMARY SCHOOL ON THURSDAY 8 OCTOBER 2009

ACTION

Present Parish Councillors Mr Butler, Mr Chudleigh, Mr Clarke, Mr Foster Miss Gittos, Mr Head and Mr Martin together with County Councillor Mr Stone and District Councillor Mr Williams and Mr Paulding in the chair. There were thirteen member of the public present together with two representatives from Bidwells

1 **Apologies for absence** Parish Councillors Mrs Chudleigh (SCDC Forum meeting) Mr Milton (Hospital appointment) and Mr Mogg (Reason not given)

2 **Minutes** of the Parish Council meeting held on the 10 September 2009, circulated to all Councillors, were agreed and signed by the Chairman

3 **Matters Arising**

3.1 Item 5.3.2 Following the response from SCDC regarding concerns raised by the Council on the transfer of open spaces to parishes under Section 106 agreements, it was agreed that the Council should reply welcoming the appointment of S106 Officers and contributions from developers towards open spaces. However, the Council wished to reiterate that the process of implementation must continue to evolve and that the Council should examine their policy with a view to raising an administrative charge that would be deducted from a commuted sum. Clerk

3.2 Item 11.2 The Clerk advised that orders had been placed with ESPO for two new notice boards that would be installed at the allotments and outside the school.

Note At this point County Councillor Stone joined the meeting

4 **Chairman's Announcements**

4.1 The Chairman advised the meeting that members of the public would only be allowed to speak during Open Forum and not whilst other Council business was being conducted.

5 **Presentation by Mr R Hopwood of Bidwells**

'A Preliminary Outline Proposal for a Duxford Extension and Relief Road'

5.1 Mr Hopwood outlined a proposal that Bidwells were investigating on behalf of Gonville & Caius to provide a relief road around Duxford from Moorfield Road across to Hunts Road and then around the back of Maarnford Farm and Blakeland Hill onto Ickleton Road. He advised that the land inside such a relief road could then be developed with housing and commercial / business facilities. Mr Hopwood envisaged that 25 new homes per hectare (x 65% of the open area) could be built to provide upto 900 new homes in total.

Note At this point District Councillor Williams joined the meeting

5.2 Mr Hopwood advised that a representation would be made to the EEDA for consideration in their East of England Plan to 2031. A copy of their representation will be forwarded to the Parish Council.

5.3 Mr Hopwood advised that neither the County nor District Councils had responded to their outline proposal although the Highways Department had initially raised several concerns regarding improvements that would be required to the A505 including the roundabout at the top of Hunts Road.

5 **Presentation by Mr R Hopwood of Bidwells - continued**

5.4 During a brief Q&A session Councillors questioned the projected time scales of the proposed development, its affect on existing village roads and neighbours at Ickleton and how the supporting facilities in their master plan would be protected when processed by a developer through the planning procedure.

5.5 Mr Hopwood advised that this was a very early stage of the concept and that further consideration would be given to highway issues. He advised that Gonville and Caius would be responsible for securing the development and put in place covenants to protect their scheme from any variation by developers.

5.6 Mr Hopwood advised that if would be necessary to stage the overall development in order to finance the initial building of the infrastructure including the relief road.

5.7 Mr Hopwood stated that the proposal would take many years of consultation and planning and that Bidwells would fully engage Duxford residents and the Council throughout the process. He envisaged that a public exhibition later this year or early next year would be the next step subject to the necessary funding from his client.

5.8 The Chairman thanked Mr Hopwood and Mr Down for the presentation and they duly left the meeting

6 **Planning**

6.1 **Applications Received**

Ref S/0990/09/F Bellway Homes Land South of 8 to 14 Station Rd West Whittlesford in the Parish of Duxford
Revised application to erect 18 new homes
Including alterations to garage roofs, windows and screen walling
The Council made no further comment to their original recommendation to refuse the application

6.2 **SCDC Decisions Received**

Ref S/1077/09/F	M Coulson	7 The Rustons, Duxford Approval for extensions
Ref S/0796/09/LB	G Welland	8 Chapel Street, Duxford Consent refused for an orangery
Ref S/0748/09/F	A Rule	Kinettles, Grange Road, Duxford Approval for extensions and conversion of existing building into a dwelling
Ref S/1862/08/F	Red Lion Hotel	Station Road East, Whittlesford In the Parish of Duxford Approval to erect a 70 bedroom hotel, car parking and landscaping
Ref C/11/40/024	Meadow Nursery	21 Chapel Street, Duxford Deemed consent to remove acacia tree

6.3 **Planning Correspondence** - None

7 **Open Forum**

7.1 Several members of the public raised their personal concerns at Bidwells proposal reported at Item 5 of these minutes

8 **General Correspondence**

8.1 Letter from Andrew Lansley MP requesting the Council's advice regarding broadband speeds available in Duxford. Councillors to feedback their comments to the Clerk All

General Correspondence – continued

8.2 Letter from SCDC requesting the Council's suggestions for the new road that will be created following the development of land off Station Road West by Hill Residential. Following discussion it was agreed that the matter should be referred to Whittlesford Parish Council in view of the ongoing boundary change consultation. Clerk

9 **County Council Matters**

9.1 Councillor Stone reported that the County Council and the EERA are both undertaking consultations on future plans for the area. Two important issues concern the need to provide 12,000 dwellings should Marshalls not move from their present site and Hanley Grange which is still being put forward by the developers.

9.2 Councillor Stone advised that Cambridgeshire's Cabinet has decided to pursue the Transport Innovation Fund subject to a final decision by the full Council next week. If approved, the Council's presentation to the Government will include setting levels for traffic and pollution above which a congestion charge could be introduced.

9.3 Councillor Stone reported that Stagecoach has announced that the Citi 7 bus service will be split on the 22 November. From Sawston the Duxford service will go directly to Duxford and then to Heathfield. The Whittlesford service will serve Whittlesford and the IWM only.

10 **District Council Matters**

10.1 Councillor Williams reported that the District Council were facing a budget shortage for 2010/11 which would limit funds spent on services

10.2 Councillor Williams advised that the Chairman' Delegation procedure for planning applications is to be discontinued but will replaced with another system

10.3 Councillor Williams reported that 300 new homes and commercial units would be built at Hauxton over the next couple of years.

11 **Finance**

11.1 **Accounts for Payment**

11.1.1 It was proposed by Mr Clarke, seconded by Mr Chudleigh and agreed by all that the following accounts be passed for payment :-

			Ch No
F C Butler & Sons	Maintenance contracts	£ 98.33	1641
Buchans Landscapes	Maintenance contracts	£ 998.20	1642
Cambridge Water	Allotment water rates	£ 234.51	1643
Digicopy	Photocopier contract	£ 36.29	1644
SCDC	Cost of Parish Election	£ 1,716.94	1645
Royal British Legion	Rembrance Day wreath	£ 50.00	1646
M J Parker	Parish Clerk duties	£ 661.59	1647

11.2 **Correspondence** - None

12 **Proposed Twinning of Duxford with Toussus-le-Noble**

12.1 Councillor Williams advised that the meeting on the 22 September was well attended with between 15-20 residents now interested in the proposal. A visit of residents from Toussus-le-Noble was currently being planned. Following discussion it was agreed that the Parish Council supported the initiative in principal but cannot commit funding from the public purse

13 **Provision of Broadband to the URC Hall for the Homework Club**

13.1 Councillor Head outlined the Youth Committee's proposal to organise a homework club at the URC Hall prior to the weekly youth club meetings. He advised that costing of a broadband facility was still be investigated and would be presented to the Council in due course — Mr Head

14 **Proposed Boundary Change between Duxford and Whittlesford**

14.1 Letter from SCDC formally requesting the Council's comments on the proposal to change the boundary between Duxford and Whittlesford from Station Road West / Royston Road to the A505. The Council had already agreed to the change subject to approval of residents in Station Road West and Royston Road but agreed to additionally propose that the name of Moorfield Road North is changed to avoid confusion between similar street names in the two villages — Clerk

15 **Mangers Lane – Encroachment onto Highway**

15.1 The Clerk advised that a meeting in Mangers Lane had taken place between Mr M Oakman (CCC Highways Dept), County Councillor Stone, Councillor Paulding and Councillor Clarke to discuss concerns that had been raised of residents front gardens / driveways encroaching onto the highway. Mr Oakman proposed that he would write to the residents concerned to establish their encroachment and advising that the Highway Authority reserved the right to require the encroachments to be addressed at some future date. Mr Oakman would also discuss with the residents the possibility of issuing a licence to cultivate on the highway in accordance with Section 142 of the Highways Act 1980. The Council fully supported Mr Oakman's proposal in order to resolve the matter — Clerk

16 **Application for Street Trading Consent – Rectory Road**

16.1 Letter from SCDC advising that an application had been made for the Fish & Chip trader to continue trading in Rectory Road. Following discussion the Council approved the application — Clerk

17 **Allotment Committee Report**

17.1 **New Standpipe & Return Valve** Mr Head advised that the incoming water supply to the allotments should now be fitted with a double non-return valve to comply with new regulations. The Allotment Committee had also recommended that a standpipe be installed at the same time as the valve to allow the provision of constant water throughout the year now that poultry was being kept on the allotments. Councillor Butler agreed to obtain costs for the Council's further consideration — Mr Butler

17.2 **Provision of a New Allotment Plot** Mr Head advised that the Allotment Committee had recommended the provision of a new allotment plot to the left hand side of the Millennium Wood. Following discussion it was agreed that upto £50.00 would be made available for preparation of the new plot — Clerk

18 **Diary**

18.1 The diary of October / November was circulated to all members prior to the meeting

19 **Next Meeting** Thursday 12 November 2009

20 **Close** The meeting closed at 9.50pm

Chairman

Date