DRAFT

MINUTES OF DUXFORD PARISH COUNCIL MEETING HELD AT DUXFORD PRIMARY SCHOOL ON THURSDAY 12 NOVEMBER 2009

ACTION

Present Parish Councillors Mr Butler, Mr Clarke, Mr Foster, Miss Gittos Mr Martin, Mr Milton and Mr Mogg together with County Councillor Mr Stone and Mr Paulding in the chair. There were two member of the public present

1 **Apologies for absence** Parish Councillors Mr & Mrs Chudleigh, Mr Head and District Councillor Williams

2 **Minutes** of the Parish Council meeting held on the 8 October 2009, circulated to all Councillors, were agreed and signed by the Chairman

3 **Matters Arising** - None

4 **Chairman's Announcements**

4.1 The Chairman thanked all those who attended the Rembrance Day service at the War Memorial

5 **Planning**

5.1 **Applications Received**

Ref S/1427/09/F R Bridgwood Duxford Mill, Mill Lane, Duxford
Recommend approval for a detached garage

Ref S/1485/09/F P Locke 10 Hunts Road, Duxford
Recommend approval for a replacement garage and new lobby

Note Mr Martin declared an interest in the following application and took no part in the discussion or vote

Ref C/11/40/024 IWM Royston Road, Duxford
Recommend approval for general tree maintenance

5.2 **SCDC Decisions Received**

Ref S/1060/09/F D Taylor 6 Station Road West, Whittlesford
In the Parish of Duxford
Approval for extension to existing garage to form an annexe

Ref S/0990/09/F Bellway Homes Land to the rear of 8,10,12 & 14
Station Road West, Whittlesford in the Parish of Duxford
Approval to demolish existing dwelling and erect 18
new dwellings with access road, parking, garages and landscaping

Ref S/0022/06/HSC Huntsman Ltd Ickleton Road, Duxford
Approval for the storage of hazardous substances

5.3 **Planning Correspondence**

5.3.1 Letter from Comberton Parish Council requesting the Council's continued support regarding SCDC's proposal to change the planning delegation procedure
It was agreed to write to SCDC (with a copy to Comberton PC) confirming the Council's support of Comberton's concerns — Clerk

5.3.2 Letter from SCDC advising of their current consultations on the Local Development Framework, Community Involvement, Affordable Housing District Design Guide and Landscaping in New Developments

5.4 Bidwells Planning Proposal

5.4.1 Letter from Bidwells thanking the Council for being able to present their proposal for a Duxford Relief Road and Extension at the October meeting.

5.4 **Bidwells Planning Proposal – continued**

5 5.4.1 Continued. Following discussion it was agreed to acknowledge their letter adding that the Council had no further comment at this stage

Clerk

6 **Open Forum - Nothing to report**

7 **General Correspondence**

7.1 Letter from British Telecom advising that their red phone boxes in St Peters Street and Chrishall Grange were being decommissioned and inviting the Council to take ownership of the boxes for the sum of £ 1 each following the removal of the internal telephone equipment. Following discussion it was proposed by Mr Martin, seconded by Mr Foster and agreed by all to accept BT's offer and purchase both kiosks for the sum of £ 2.00

Clerk

8 **County Council Matters**

8.1 Councillor Stones written report was circulated to all members at the start of the meeting and covered the following main issues :-

8.1.1 The Counties new waste recycling centre near Waterbeach is due to be opened this week. The centre will sort and recycle much of the 'black bin' waste that currently goes to landfill

8.1.2 The northern section of the new Guided Busway is due to be operational at the end of November. A date has yet to be announced for the southern section

8.1.3 The EERA consultation on the Regional Spatial Strategy until 2031 remains open until 24 November 2009. Tesco's 'Hanley Grange' proposal is part of a subsidiary document to that consultation

8.1.4 Whilst it has been reported that there is a shortage of primary school places in Cambridge, Councillor Stone has been assured that our local primary schools are within capacity

8.1.5 A draft Cambridgeshire Advisory Freight map has been published and will be sent to the Parish Council for consultation shortly.

8.1.6 CCC has launched a consultation on Community Engagement
Comment on www.cambridgeshire.gov.uk/communityengagementconsulation

8.2 Questions were raised regarding the poor state of the villages pavements and footpaths particularly with the build-up of leaves and dangerous potholes. Deferred until the arrival of Councillor Stone

9 **District Council Matters**

9.1 In his absence, Councillor Williams written report was circulated to all members at the start of the meeting and covered the following main issues :-

9.1.1 A new protocol will be considered at SCDC's planning committee in December regarding Chairman's Delegation of planning applications

9.1.2 SCDC's budget for 2010/11 is to be reduced by 10% which will result in the loss of 23 jobs including nine in the Development Control department. Frequency in grass cutting is also to be reduced from 14 to 6 per annum

9.1.3 SCDC proposes to freeze capital expenditure on community facilities at the end of January 2010

10 **Finance**

10.1 **Accounts for Payment**

10.1.1 It was proposed by Mr Milton, seconded by Mr Martin and agreed by all that the following accounts be passed for payment :-

			Ch No
F C Butler & Sons	Maintenance contracts	£ 98.33	1648
Buchans Landscapes	Maintenance contracts	£ 591.68	1649
Garden Landscapes	Maintenance contracts	£ 4,040.00	1650
LS Lovegrove	Maintenance contracts	£ 1,720.00	1651
Digicopy	Photocopier contract	£ 4.42	1652
ESPO	New notice boards	£ 326.60	1653
M J Parker	Parish Clerk duties	£ 693.21	1654

10.2 **Correspondence** - None

10.3 **Parish Accounts Update**

10.3.1 A Statement of Accounts as at 31 October 2009 including a forecast to the 31 March 2010 was circulated to all members prior to the meeting

10.3.2 The Clerk drew attention to the very low interest rate applied to the investment account. It was agreed to investigate alternative deposit facilities — Clerk

Note At this point County Councillor Stone joined the meeting

11 **Grant Applications 2009/10**

11.1 In reviewing charity grant applications that had been received, it was agreed not to award funds during the current financial year.

Note Mr Butler declared an interest in the following item and took no part in the discussion or vote

12 **Alterations to Allotment Incoming Water Supply**

12.1 Following discussion it was proposed by Miss Gittos, seconded by Mr Clarke and agreed by all to accept F C Butler & Sons Ltd quotation of £ 220.00 for the installation of a double non-return valve, new standpipe and underground chamber to the incoming water supply at the Moorfield Road allotments. — Clerk

8 **County Council Matters – Resumed**

8.3 Following the questions raised at Item 8.2 Councillor Stone advised that the cleaning of pavements was the responsibility of SCDC and the maintenance that of the County Council. Councillor Stone agreed to contact the Highways Dept to arrange a site meeting with regard uneven pavements etc. District Councillor Williams was requested to contact SCDC's Environmental Health Dept to arrange the clearing up of leaves etc. — Cllr Stone, Cllr Williams

13 **Location of Bus Stop Sign – St Peters Street**

13.1 By letter, a resident in St Peters Street had requested the repositioning of the bus stop sign outside her house due to the disturbance and litter caused by people waiting at the stop. Following discussion it was agreed that the Clerk should investigate the implications and cost of moving the sign to an area in front of the Millennium Garden and, as an interim measure, the possibility of installing a waste bin near the existing bus stop. — Clerk

14 **Clerks Annual Review**

14.1 **Motion to Exclude the Public and Press**

The Chairman announced that it was hereby resolved in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that in view of the confidential nature of the business about to be transacted it is advisable in the public interest that the Public and Press be temporarily excluded from the meeting and they were instructed to withdraw.

The Public and Press duly left the meeting.

14.2 The Council duly conducted the Clerks annual review

15 **Diary**

15.1 The diary for November / December was circulated to all members prior to the meeting

15.2 Mr Mogg advised that the Youth Group would be carol singing around the village during the evening of Tuesday 15 December

16 **Next Meeting** Thursday 10 December 2009

17 **Close** The meeting closed at 9.03pm

Chairman

Date