DRAFT

MINUTES OF DUXFORD PARISH COUNCIL MEETING HELD AT DUXFORD PRIMARY SCHOOL ON THURSDAY 12 MARCH 2009

ACTION

Present Parish Councillors Mr Butler, Mrs Chudleigh, Mr Chudleigh, Mr Foster Miss Gittos, Mr Head, Mr Martin and County Councillor Stone with Mr Paulding in the chair. There were five members of the public present

1 **Apologies for absence** Mr Clarke, Mr Hill, Mr Milton and District Councillor Williams

2 **Minutes** of the Parish Council meeting held on the 12 February 2009, previously circulated to all Councillors, were agreed and signed by the Chairman

3 **Matters Arising** - None

4 **Planning**

4.1 **Applications Received**

Ref S/0044/09/F D Taylor 6 Station Road, Whittlesford In the Parish of Duxford
Recommend approval for change of use of garage/workshop to residential use and construction of glass house enclosure and swimming pool

Ref S/0132/09/F Hill Residential Land south of 24 Station Road Whittlesford in the Parish of Duxford
Recommend approval for change of use from garden land to recreational space

Ref C/11/40/024 G Lister Robynet House, Green Street, Duxford
Recommend approval for general tree maintenance

Ref S/0049/09/F SCDC Land north of 26 Blakeland Hill, Duxford
Recommend approval for additional residential parking bays

Ref S/0189/09/F A Gilzean 2 Temple Close, Duxford
Recommend approval for playroom/summerhouse outbuilding

Ref S/0043/09/F Mr Preston 25 Royston Road, Whittlesford In the Parish of Duxford
Recommend amended application to erect new dwelling

4.2 **SCDC Decisions Received**

Ref S/0017/09/F J Earle 1 Temple Close, Duxford
Approval to erect perimeter wall

Ref S/1161/08/F A Gregorios-Pippas Red Lion Hotel, Whittlesford In the Parish of Duxford
Appeal Reference No. 2088701 withdrawn

4.3 **Planning Correspondence**

4.3.1 Letter from CCC advising of a Public Enquiry to be held at the URC Chapel Street, Duxford on the 17th and 18th March 2009 to hear evidence on an application to register land in Greenacres, Duxford as a Village Green

4.3.2 Letter From CCC enclosing the official notice of the above enquiry. The Clerk advised that a copy has been displayed on the village notice board.

4.3.3 Letter from SCDC advising of their consultation on Supplementary Planning Documents to the Local Development Framework regarding biodiversity and listed buildings.

4.3 **Planning Correspondence - continued**

4.3.4 Copy letter from Andrew Lansley MP to SCDC enclosing the response of the HSE regarding their reassessment of information following Dr A James report on Hexcel's planning application for a carbon fibre precursor plant. The HSE have concluded that they saw no reason to change the safety advice previously given.

4.3.5 Copy letter from the HSE to SCDC outlining their response as minuted at at Item 4.3.4

Note Mr Foster pointed out that a letter in the current edition of Chatterbox suggested that the Council now realised that the information upon which they had based their recommendation may have been dangerously flawed.
Mr Foster requested, and it was agreed, that it should be recorded that the statement published was incorrect

4.3.6 Letter from Mrs S Gregorios-Pippas of The Red Lion Hotel, Whittlesford thanking the Parish Council for their support with regard to the hotel's planning application for a new 70-bedroom hotel that had now been approved

4.4 **Any Other Business**

4.4.1 The Chairman proposed that a link to SCDC's web page for Duxford planning applications should be added to the village website. Clerk to arrange — Clerk

Note At this point County Councillor Mr Stone joined the meeting

5 **Open Forum**

5.1 Mr Earle, Chairman of the DAHS, reported that he had attended the recent Allotment Working Group meeting and chaired the DAHS AGM on Monday evening. A report on the main topics discussed at the AGM had been sent to the Clerk for circulation to Councillors.

5.2 Mrs Jonas advised that the Council meeting on the 9 April coincided with Maundy Thursday.

6 **Correspondence**

6.1 Letter from CCC updating information on Countryside Access issues and asking for volunteers to join their Local Access Forum. Clerk had displayed their poster advertising for volunteers on the village notice board

6.2 Letter from CCC enclosing their draft order seeking to impose a 50mph speed limit on a section of the A505 highway from the M11 to A1301. The Council had no comment to make as they had originally suggested the proposal

6.3 Letter from the Citizens Advise Bureau (Saffron Walden) requesting a donation towards their volunteer work. Following discussion it was proposed by Mr Martin, seconded by Mr Foster and agreed by all to make a donation of £ 50.00 to the Cambridge (Sawston) branch. — Clerk

7 **County Council Matters**

7.1 Councillor Stone reported that the Highways Dept had been extremely active repairing potholes caused by the recent spate of bad weather. He urged residents to report potholes to the Highways Dept on 0345 045 1360

7.2 Councillor Stone advised that the consultation on Hanley Grange had been extended to the end of April 2009. The Joint Action Group will address the Regional Spatial Strategy Review Panel on the 7 April 2009

7 **County Council Matters – continued**

7.3 Councillor Stone reported that the threat to cut the Citi 7 local bus service to an hourly service had been averted. The new contract with Stagecoach starting in July will keep to the existing timetable.

7.4 Councillor Stone advised that the first public meeting of the Cambridgeshire Transport Commission was held on the 4 March 2009.

7.5 Councillor Stone reported that the Highways Dept were unlikely to change any of the parking restrictions recently installed in Station Road.

7.6 Councillor Stone advised that the replacement 'Duxford' sign opposite Volvo in Moorfield Road was in hand

7.7 Councillor Stone reported that further discussion was underway regarding the signing of Duxford and Thriplow at the IWM on the A505

7.8 The Clerk advised that the County Council had still not replied to the Council's letter of the 16 January 2009 concerning the exorbitant increase in street lighting energy cost. Councillor Stone agreed to investigate — Cllr Stone

8 **District Council Matters**

8.1 In his absence Councillor Williams submitted a written report that was circulated to all Councillors at the start of the meeting and is summarised as follows :-

8.1.1 Councillor Williams reported that Dr James' paper on the Hexcel carbon fibre pre-cursor factory planning application will be referred to the SCDC's Planning Committee as the HSE does not comment on transportation which is covered by Statutory Regulations.

8.1.2 Regarding the outline planning application on land behind Station Road, Councillor Williams advised that he had raised concerns about the proximity of the proposed development to a nearby dwelling, the loss of trees and the housing mix.

8.1.3 Councillor Williams advised approval had been given for a new hotel at the Red Lion in Station Road East despite objection from the planning officer.

9 **Finance**

9.1 **Accounts for Payment**

9.1.1 It was proposed by Mrs Chudleigh seconded by Mr Foster and agreed by all that the following accounts be passed for payment :-

			Ch No
F C Butler & Sons	Maintenance contracts	£ 113.85	1593
ESPO	Stationery	£ 93.11	1594
CPRE	Annual membership fee	£ 29.00	1595
DCSUA	APM catering	£ 50.00	1596
CCC	Community room hire	£ 96.00	1597
M Parker	Parish Clerk duties	£ 643.82	1598

9.2 **Appointment of an Independent Internal Auditor**

9.2.1 It was proposed by Mr Head, seconded by Miss Gittos and agree by all to appoint Mrs Jo Collett as the Council's Independent Internal Auditor

9.3 **Correspondence** - None

9.4 **Finance - Any other business**

9

9.4.1 The Chairman reported that the Clerk had completed a comparison of

the increase in Duxford's precept in relation to other villages of a similar size. From 2006 to 2009 Duxford's precept had risen 24% against 54% at Stapleford, 45% at Harston and 55% at Papworth Everard

10 **Annual Parish Meeting Agenda**

10.1 10.1 The agenda for the forthcoming Annual Parish Meeting was circulated to all Councillors prior to the meeting. Mr Foster requested a slot within the presentation by the Council to draw attention to matters concerning the IWM. Mr Head advised that some of the younger co-opted members of the Youth Committee would like to give their own presentation within the Youth Committee Report.

10.2

11 **Duxford Village Web Site**

11.1 The Chairman reported that the new village website was now fully operational and thanked the new webmaster, Mr Chris Mogg, for his invaluable support and assistance.

11.2 The Chairman reported that the cost of commercial advertising on the site would remain the same as the superseded site. ie. £ 20 for a business card entry and £ 100 for a full page with a link to the advertisers own web site. In addition, two home page banners could be offered for £ 1000 each

11.3 The Chairman also advised that there was now a link to the Ecops neighbourhood policing team messages

12 **Revised Allotment Lease and Procedures for Keeping Bees and Poultry**

12.1 Mrs Chudleigh reported that the Allotment Working Group had recently met and had recommended that an addendum to the existing tenancy agreement to cover new regulations concerning the use of chemicals on allotments and the Code of Practice for keeping poultry should be sent out with the tenancy renewal letters. This was agreed.

12.2 Mrs Chudleigh advised that the Working Group would continue to review the content of a new tenancy agreement for submission to the Council in due course.

13 **Any Other Business**

13.1 Mr Head reported that young members of the Duxford Massive website had been selected as one of the eight finalists in the Deutsche Bank CHANGEit competition. The judges were very impressed with everything that Duxford's young residents had achieved. They have been awarded a £ 250 prize for reaching the final eight and will go forward to the national final in London later this year for a top tier prize of £ 750.

13.2 Mr Martin advised that the first Renault F1 Test Day at the IWM would now be on the 27 May 2009.

14 **Diary**

14.1 The diary for March – April 2009 was circulated prior to the meeting

15 **Next Meeting** Thursday 9 April 2009

16 **Close** The meeting closed at 9.15pm

Chairman

Date