DRAFT

MINUTES OF DUXFORD PARISH COUNCIL MEETING HELD AT DUXFORD PRIMARY SCHOOL ON THURSDAY 9 JULY 2009

ACTION

Present Parish Councillors Mr Butler, Mrs Chudleigh, Mr Chudleigh, Mr Clarke Mr Foster, Mr Head, Mr Martin and County Councillor Stone with Mr Paulding in the chair. There were four members of the public present

The Late Mr Ronald Skeates

The Chairman announced the recent death of Mr Ron Skeates, a prominent member of the local community and a former Parish Councillor and Chairman. The meeting observed a one minute silence in memory of Mr Skeates

1 **Apologies for absence** - Mr Milton, Miss Gittos and District Councillor Williams

2 **Minutes** of the Parish Council meeting held on the 18 June 2009, circulated to all Councillors, were agreed and signed by the Chairman with the following amendment Item 7.2 Amend last line to read 'Mr Clarke agreed to investigate alternative electricity suppliers'

3 **Matters Arising**

3.1 Item 7.1 The Clerk advised that 'C284' following certain street names regarding the Council's request for Consentary Status in respect of street trading referred to those streets that had unnamed lanes or tracks off them. It is so that they can also be safeguarded from traders.

3.2 Item 7.2 Mr Head advised that, on behalf of the Council, he had been interviewed on BBC Radio Cambridge regarding the Council's concern regarding the extraordinary high and increasing costs of street lighting being charged by the County Council. A transcript of the interview would be published on the village website and in Chatterbox. — Mr Head

3.3 Item 7.2 Mr Clarke advised that he was currently investigating alternative costs from electrical suppliers for the street lighting. Mr Clarke and the Clerk to liaise to progress the matter. — Mr Clarke Clerk

Note At this point County Councillor Stone joined the meeting

4 **Chairman's Announcements** - None

5 **Planning**

5.1 **Applications Received**

Ref S/0584/09/F	A Nicholas	1 Bankes Mead, Duxford Recommend approval for two storey side extension
Ref S/0578/09/F	D Mercer	31 Moorfield Road, Duxford Recommend approval for two storey side extension
Ref C/11/40/024	P Shaw	Temple Farm, Mill Lane, Duxford Recommend approval to fell yew tree and coppice oak tree
Ref S/0836/09/F	M Livesey	Frida, off Moorfield Road, Duxford Recommend approval for single storey rear extension and front porch extension
Ref S/0879/09/F	Mr & Mrs Cobb	23 Blakeland Hill, Duxford Recommend approval for retrospective application for rear single story garden room

5 5.2 **SCDC Decisions Received**

Ref S/0445/09/F	IWM	Royston Road, Duxford
		Approval for erection of memorial to the Royal Anglian Regiment
Ref S/0492/09/F	Mr Bridgwood	Duxford Mill, Mill Lane, Duxford
		Approval to remove Condition 6 of Planning Permission S/1816/08/F
Ref S/0498/09/F	T Goode	8 St Peter's Street, Duxford
		Refusal for an extension
Ref C/11/40/024	C Swain	8 Mangers Lane, Duxford
		Approval for maintenance of hazel tree
Ref C/11/40/024	Mrs Parkhill	20 St John's Street, Duxford
		Approval for general tree maintenance

5.3 **Planning Correspondence**

5.3.1 Copy letter from Bidwells to CCC submitting a draft proposal for an extension and relief road around Duxford. Mr Martin outlined their proposal, which included a ring road from Moorfield Road to Hunts Road, around the rear of Maarnford Farm and across Grange Road to Ickleton Road and the Huntsman/Hexcel factory complex. It was their proposal that the land within that relief road would then be available for development to provide both housing and commercial units. Councillor Stone advised that the proposal did not meet the County Council's criteria for such a large development and would not, therefore be supported by the County Council. As Bidwells letter was addressed to CCC and SCDC the Council requested that they be copied into each authorities reply to Bidwells. Mr Martin agreed to contact Bidwells to find out further details. Cllr Stone Cllr Williams Mr Martin

5.4 **Any Other Business** - None

6 **Open Forum**

6.1 Mr Mogg (Village Webmaster) advised that the village website had received 1100 hits over the last month and circulated a graph showing usage in relation to the date news items were added to the site. He advised that at present 66% are return visits and 33% are new visitors.

7 **Correspondence** - None

8 **County Council Matters**

8.1 Councillor Stone advised following the election of the new Council he remained Chairman of the Audit and Accounts Committee and a member of both the Traffic Management Area Joint Committee and the Development Control Committee

8.2 Councillor Stone reported that there was no further news on the proposed Hanley Grange development. He advised that Cambridgeshire's proposal not to incorporate any more new settlements after Northstowe may be accepted subject to the EERA's final report

8.3 Councillor Stone advised the Development Control Committee had confirmed that an application by residents of Greenacres to provide an open green space had failed

8.4 Councillor Stone reported that the footway at the western end of Royston Road had now been cut and that it is the responsibility of Whittlesford Parish Council for the continued maintenance of the pathway.

Note At this point County Councillor Stone left the meeting

9 **District Council Matters**

9.1 In his absence Councillor Williams submitted a written report that was circulated to all members at the start of the meeting and contained the following points :-

9.1.1 Councillor Williams reported that he had received 24 letter / emails about the recent F1 racing car testing at the IWM and that he had asked the Environment Health Dept at SCDC to co-ordinate all responses received by the IWM, Parish Council's and the County Council, if they agree. Following discussion it was agreed to ask SCDC Environment Health Dept exactly how they are investigating the matter and request a copy of their noise monitoring results. Following discussion it was agreed that the Council should keep residents informed on the matter via the website and Chatterbox — Cllr Williams, Clerk, Mr Paulding

9.1.2 Councillor Williams reported that, having spoken to the Legal Dept at SCDC, the Parish Council will be free of responsibility in respect of the S106 Agreement for the development at Station Road West.

9.1.3 Councillor Williams advised that three residents had visited Toussus-le-Noble to establish initial links for the proposed twinning with Duxford and a return visit is planned later in November. A further meeting in Duxford is planned for Tuesday 22 September. He advised that the umbrella organisation will be the 'Duxford Village Twinning Association' and would be independent of any other body although support from the Parish Council would be welcomed.

10 **Finance**

10.1 **Accounts for Payment**

10.1.1 It was proposed by Mr Clarke, seconded by Mr Foster and agreed by all that the following accounts be passed for payment :-

			Ch No
Adams Harrison	Legal fee (Paid on 18 6.09)	£ 200.00	1624
F C Butler & Sons	Maintenance contracts	£ 283.19	1625
Pinewood Nursery	Hanging baskets	£ 358.80	1626
Lexis Nexis	Council Admin Handbook	£ 59.05	1627
M J Parker	Parish Clerk duties	£ 784.40	1628

10.2 **Correspondence** - None

10.3 Approval of Annual Return 2008/9

10.3.1 The Clerk advised that the return was still with the Internal Auditor

10.4 **Any other business** - None

11 **Village Website**

11.1 The Chairman advised that now the village website (www.duxfordvillage.co.uk) was fully operational there was a need to promote usage and increase advertising revenue. Following discussion it was agreed to produce a leaflet for distribution to all households and a suitable poster for display around the village. Councillors to forward ideas re wording/content to the Chairman — All

11.2 The Chairman proposed that advertising on the website could be increased by appointing someone to sell advertising space on a commission basis. This was agreed — Mr Paulding

11.3 To further promote the activities of the website and the Council it was further agreed to investigate the possibility of having a page each month in the Chatterbox. Mr Foster agreed to discuss further with the Chatterbox team — Mr Foster

11.4 The Chairman advised that the layout and content of the website would be reviewed after the forthcoming Parish election — Mr Paulding

Village Website – continued

11.5 Mrs Chudleigh suggested that the Parish accounts presentation given at the last Annual Parish Meeting could be published on the website and also in Chatterbox.
Mr Head agreed to action — Mr Head

11.6 It was agreed to contact village clubs and organisations to see whether they wished to have an entry on the website — Clerk

12 **Any Other Business** - None

13 **Diary**

13.1 The diary for July / August 2009 was circulated to all Councillors prior to the meeting.

14 **Next Meeting** Thursday 13 August 2009

15 **Close** The meeting closed at 9.32pm

Chairman

Date