DRAFT

MINUTES OF THE DUXFORD PARISH COUNCIL MEETING HELD AT DUXFORD PRIMARY SCHOOL ON THURSDAY 10 JULY 2008

ACTION

Present Mr Butler, Mrs Chudleigh, Mr Chudleigh, Mr Clarke, Mr Foster Miss Gittos, Mr Head, Mr Martin, Mr Milton and County Councillor Stone with Mr Paulding in the chair. There were two members of the public present

1 **Apologies for absence** Mr Hill and District Councillor Williams

2 **Minutes** of the Parish Council meeting held on the 12 June 2008, previously circulated to all Councillors, were agreed and signed by the Chairman

3 **Matters Arising**

3.1 Item 8.4 Line 4 delete 'by all'

4 **Planning**

4.1 **Applications Received**

Ref C/11/40/024 M Presley 1A Chapel Street, Duxford
Recommend approval to crown reduce cherry tree in rear garden

Ref C/11/40/047 St Peter's Church Duxford
Recommend approval for maintenance of beech tree

Ref C/11/17/024/08 Mrs Millgate 2 Fisher Close, Duxford
Recommend approval to remove one sycamore tree and crown lift another in rear garden

Ref S/0970/08/F Greene King plc The John Barleycorn PH 3 Moorfield Road, Duxford
Recommend approval to erect timber shelter in rear garden

Ref S/1090/08/F L Chambury 3 St John's Street, Duxford
Recommend approval for ground floor side extension

Note Mr Head declared an interest in the above application and took no part in the discussion or vote

Ref S/1113/08/F Volvo Construction Moorfield Road, Duxford
Recommend approval for 2-storey extension to existing office

Ref S/1119/08/F M Craig 85 Moorfield Road, Duxford
Recommend approval for first floor side extension

4.2 **SCDC Decisions Received**

Ref S/0721/08/F National Grid plc Gas Compressor Station Ickleton Road, Duxford
Approval for fencing, car park and landscape bund

4.3 **Correspondence**

4.3.1 Letter from CCC advising of an application to register land in Greenacres at a village green. Deferred to Item 4.4

4.3.2 Letter from SCDC advising of the re-organisation of the SCDC Development Control Team

4.4 Greenacres – Village Green Application

4.4.1 Letter from CCC advising of an application to register land in Greenacres as a village green. Deferred from Item 4.3.1 Following discussion it was agreed that there was no objection to the application.

Note Mr Foster declared an interest in the above item and took no part in the discussion or decision

4 **Planning continued**

4.5 **Hanley Grange Eco Town Proposal**

4.5.1 Mr Chudleigh outlined the next stages of the proposal now that the initial consultation period had ended. The Government would publish their draft Planning Policy Statement for Eco Towns at the end of July followed by a draft Sustainability Appraisal for each of the possible sites. There will then be a further thirteen-week consultation period. In October the consultation would be drawn together leading to a decision as to whether Hanley Grange goes forward or not. It was agreed that Mr Chudleigh would draft an article to the Clerk on the above report for inclusion in the next edition of Chatterbox — Mr Chudleigh, Clerk

4.5.2 The Clerk advised that Andrew Lansley MP had called a meeting on Hanley Grange at Whittlesford Memorial Hall on Thursday 17 July at 7pm. Mr Chudleigh agreed to attend. — Mr Chudleigh

4.6 **Any Other Business**

4.6.1 Mr Martin advised that he had been informed that CCC Highway Dept would not support two of the proposals in the Hexcel S106 Agreement regarding village road safety. Following discussion concerning CCC's interference and seemingly further negotiations being conducted without the Parish Councils involvement, it was agreed that a meeting should be arranged with Mr Keith Mills, SCDC Director of Planning Policy to discuss the matter and ascertain the procedure by which the S106 Agreement will be conducted. — Clerk

Note At this point County Councillor Stone joined the meeting.

4.6.2 In response to Item 4.6.1, Councillor Stone advised that CCC were consultees to S106 agreements that were being negotiated between a potential developer and the District Council.

5 **Open Forum**

5.1 Mr Corness (St Peters Street) advised that the lane leading from Petersfield Road to Liberty Lane was now overgrown. Clerk to investigate — Clerk

5.2 Mr Corness also suggested that the District Council, rather than the Parish Council, could pay the cost of the recent Parish Poll. The Clerk advised that he understood that the cost was the responsibility of the Parish Council.

Confirmation The Local Government Act 1972 states that where there is a local council then it is that council's responsibility for the cost of polls. Where there is no local council then the cost is borne by the District Council

5.3 Mrs Jonas (The Green) asked whether any maintenance work was planned to the trees on The Green. Mr Clarke advised that the Clerk currently had the matter in hand

6 **Correspondence**

6.1 Letter from a resident of The Old Nursery development off Moorfield Road, on behalf of the other three residents, requesting the Council's support in renaming the development. Currently the properties are known by their individual house names ie. Frida, Zoysia, Camomile and Atlantis, Moorfield Road, Duxford CB22 4PP.

Correspondence – continued

6

6.1 Continued. As those postal addresses were misleading, the residents have spoken to the local postal sorting office at Whittlesford and adopted the road name of The Old Nursery. The residents would now like that address to be officially recognised. SCDC has advised that the first step is to obtain the Parish Councils approval.
Following discussion it was agreed to support that proposal and recommend to SCDC that the development use individual house numbers, already allocated, followed by The Old Nursery, off Moorfield Road, Duxford CB22 4PP

Clerk

6.2 Letter from CCC outlining the procedure of the consultation period for post offices identified for closure following an announcement on the 8 July 2008. As it was now known that Duxford post office was not short listed for closure there was no further action needed

6.3 Letter from the United Reformed Church outlining their plans to reinstate the annual Welcome Tea for new residents to the village. The event would be held on Sunday 7 September 2008 between 3 - 5pm and the Parish Council has been invited to attend. It was agreed to accept the invitation and arrange further details nearer the date.

Clerk

6.4 Letter from CCC advised of the energy and maintenance costs for street lighting in 2008/9 Following discussion it was agreed to continue the contract for 2008/9 but to investigate alternative suppliers for 2009/10

Clerk

7 **County Council Matters**

7.1 Councillor Stone advised that the parking restrictions recently imposed in Station Road have caused traffic problems and, according to the Highways Dept, unfairly target commuters

7.2 Councillor Stone advised that CCC propose to improve Neighbourhood Panels with a view to better consultation between parishes. In addition, the possibility of neighbouring parishes combining Parish Plans to obtain wider views on development was being discussed.

7.3 Councillor Stone thanked all those in Duxford who made a huge effort to get Hanley Grange removed from the list of potential eco-towns. He advised that the proposal did not conform to either the Regional Spatial Strategy or Local Development Framework both of which had now been approved.

8 **District Council Matters** - Nothing to report

9 **Finance**

9.1 **Accounts for Payment**

9.1.1 It was proposed by Mr Clarke seconded by Mr Foster and agreed by all that the following accounts be passed for payment :-

			Ch No
F C Butler & Sons	Maintenance contracts	£ 505.25	1546
Buchans Maintenance	Maintenance contracts	£ 935.30	1547
SCDC	Village Poll admin cost	£ 588.37	1548
Chatterbox	Colour printing cost	£ 159.00	1549
Joint Action Group	Campaign against Hanley Grange donation	£ 500.00	1550
CALC	Training course fees	£ 160.00	1551
M Parker	Salary	£ 565.72	1552

Finance - continued

9 9.2 **Correspondence** - None

9.3 **Cemetery Maintenance**

9.3.1 Mr Clarke advised that clearance work was required to the railings at the rear of the cemetery to allow a neighbouring resident to replace his fencing and also to repair sections of broken railing. The cemetery maintenance contractor had estimated a cost of £ 400 for the work. The Clerk advised that cost would be covered by income and not affect the cemetery budget for 2008/9. It was proposed by Mr Chudleigh, seconded by Mr Head and agreed by all to proceed with the work

9.4 **Any other business** - None

Clerk

10 **Youth Committee Report**

10.1 Mr Head reported that a lively meeting was held prior to the Council meeting and a number of young people and parents attended. He advised that new proposals included a youth village web site designed and run by two young members of the committee, the possibility of CCC providing temporary accommodation for a drop-in centre and an outing on the 14 August for teenagers

10.2 Mr Head advised that the £ 250 allocated to the committee had not yet been spent but there was a need for a larger working budget so that the committee could move projects forward quickly without having to refer back to the Parish Council every month. Following discussion it was proposed by Mr Chudleigh, seconded by Mr Foster and agreed by all to allocated upto £ 1000 to the Youth Committee from reserves. The Clerk advised that a separate income and expenditure account would be maintained and referred back to the Council regularly.

Clerk

11 **Road Safety Working Group Report**

11.1 Mr Foster advised that the working group had met but none of the co-opted members attended. The group had considered proposals outlined in the Hexcel S1067 agreement and the recent comments from the Highways Dept not to support two of those proposed measures.

11.2 Mr Foster advised that Hexcel had kindly provided copies of their 2006 and 2007 road traffic surveys and it was suggested that CC Highways be asked to carry out a current traffic survey in the village.

12 **Parish Warden Report**

12.1 Mr Foster reported that he had attended the recent inaugural Parish Warden meeting that is designed to improve liaison between parishes and County Highways and provide a better insight into highways planning matters. The County Council were considering the introduction of a Members Induction Course to further those aims. Mr Foster attended the meeting on behalf of Mr Chudleigh who would attend future meetings.

13 **Hexcel Parish Poll Result**

13.1 The Declaration of Result of the Poll held on the 12 June 2008 on the question " *Should Hexcel's plans to build a Carbon Fibre Pre-cursor facility in Duxford be stopped* " was as follows :-

For (Yes) 329 Against (No) 97 Void ballot papers 1 Turnout 28.37%

Councillors Register of Interests

14 14.1 Individual Register of Interests forms were distributed to all Councillors prior to the meeting. The Clerk requested that Councillors who had not returned their completed forms do so as soon as possible so that any revisions could be registered with the SCDC Monitoring Officer.

Any Other Business

15 15.1 Mr Butler advised that St John's Church was hosting a service on Sunday 13 July to host the end of the 'Mothers' 100 Mile Walk' that was being held to raise funds for a memorial in honour of their sons from the 1st Battalion Royal Anglian Regiment who have died in the current Afghanistan campaign.

16 **Diary**

16.1 The diary for July to September 2008 was circulated to all Councillors prior to the meeting

17 **Next Meeting** Thursday 14 August 2008

18 **Close** The meeting closed at 10.07pm

Chairman

Date