DRAFT

MINUTES OF DUXFORD PARISH COUNCIL MEETING HELD AT DUXFORD PRIMARY SCHOOL ON THURSDAY 11 DECEMBER 2008

ACTION

Present Parish Councillors Mr Butler, Mr Chudleigh, Mr Clarke, Mr Foster Miss Gittos, Mr Martin, Mr Milton, County Councillor Stone and District Councillor Williams with Mr Paulding in the chair. There were four members of the public present

1 **Apologies for absence** Mrs Chudleigh, Mr Head and Mr Hill

2 **Minutes** of the Parish Council meeting held on the 13 November 2008, previously circulated to all Councillors, were agreed and signed by the Chairman with the following correction :

2.1 Item 14.1 Line 2 'anniversary of Duxford School 2009' to read '2010'

3 **Matters Arising**

3.1 Item 7.5 Mr Chudleigh advised that he had attended a meeting with CCC and Stagecoach to discuss proposed changes to the Citi7 local bus service. No decisions were made at the meeting.

3.2 Item10.2 The Chairman advised that he was still unable to gain direct editorial access to the village web site. To be further discussed at the next meeting

4 **Chairman's Report – Proposed new Scout Hut**

4.1 The Chairman referred to the response that had been sent to the Scout Group regarding their request for a 25-year lease on land they currently occupied at the Moorfield Road allotment site. The request was to enable the Scout Group to have security of tenure in order to obtain grants for the provision of a new scout hut.

4.2 Following the Council's investigations it appeared that the Council is not actually empowered to grant such a lease. As the land was originally purchased specifically for allotment use it cannot be used for other purposes without the consent of the Secretary of State. Allotment Act 1925 s8 as amended refers.

Note At this point Mr Milton joined the meeting

4.3 It was therefore proposed that a further meeting should be arranged with the Scout Group to investigate an agreeable and lawful way forward that would assist the Scout Group in their aims and also protect the status of the land for allotment use

Note At this point County Councillor Stone joined the meeting

5 **Planning**

5.1 **Applications Received**

Ref C/11/40/024	D Prestage	17 Petersfield Road, Duxford Recommend approval for tree work
Ref S/1843/08/F	S Cahill	7 St John's Street, Duxford Recommend approval of amended application to demolish existing shed and replace with outbuilding
Ref S/1918/08/F	Mr & Mrs Smith	12 Kintbury, Duxford Recommend approval for single storey rear extension

5.1 **Applications Received - continued**

Ref S/2034/08/F A Nicolas 1 Bankes Mead, Duxford
Recommend approval for a conservatory

Note Mr Foster declared an interest in the following application and took no part in the discussion or vote

Ref S/2038/08/F T Cope Land east of 5 Greenacres, Duxford
Recommend refusal of application for a single dwelling and garage

Ref C/11/17/024/10 SCDC Orchard at rear of 8 & 10 Station Road East
Whittlesford in the Parish of Duxford
Formal notice of tree preservation order by SCDC

Note Mr Martin declared an interest in the following application and took no part in the discussion or vote

Ref S/1883/08/F Duxford Aviation Society Bldg 49 IWM Duxford
Recommend approval for installation of roller shutter doors and cladding

5.2 **SCDC Decisions Received**

Ref S/1426/08/O Endurance Estates 8, 10, 12 & 14 Station Road East
Whittlesford in the Parish of Duxford
Outline application for a residential development withdrawn

Ref S/1538/08/F J Williams Leicester House, Moorfield Road, Duxford
Application for storage building and external works withdrawn

Ref C/11/17/024/06 Mrs Kitchen 2 Owls Close, Whittlesford
In the Parish of Duxford
Approval for tree work

5.3 **Correspondence**

5.3.1 Copy letters to SCDC received from 17 residents of Greenacres outlining their objections to Planning Application Ref S/2038/08/F for a new dwelling on land east of 5 Greenacres, Duxford. A summary of all objections was issued to Councillors at the start of the meeting and dealt with at Item 5.1

5.4 **Any Other Business**

5.4.1 Councillor Stone reported that he had been advised by The Welcome Trust that they would not be pursuing residential development of their land at Hanley Grange. They would, however, be investigating the installation of wind turbines to provide their site with a renewable energy source. In the first instance a tower would be erected to monitor the effectiveness of wind speeds

6 **Open Forum**

6.1 Mr Holme (Green Street) questioned how Whittlesford were pursuing the installation of a visibility mirror at a dangerous junction to their village and Duxford could not have one at the junction of St John's Street and Green Street. Councillor Stone advised that the Highways Dept were likely to approve the Whittlesford installation if funded by the Parish Council. The question of responsibility for the continued safe installation of such a mirror and liability in case of accident was discussed. It was agreed that the matter should be reviewed at the next Road Safety Working Group meeting

6.2 Mr Holme questioned the financing of the temporary portacabin and refurbishment of the sports pavilion on the Recreation Ground and suggested that the provision of a village hall would be more useful. The matter was discussed outlining the lack of land on which to build a village hall and the compromise to provide a temporary portacabin for youth activities until completion of the sports pavilion.

7 **Correspondence**

7.1 Letter from the IWM advising of a village briefing on the 15 December to outline the activities of the museum in 2009 and the proposed Renault F1 test days. The Clerk advised that the invitation had arrived too late to be enable all residents to be informed of the event. Councillor Stone advised that the event would be published in the forthcoming local newspapers.

7.2 Letter from CCC advising of their street lighting maintenance and energy charges for the periods 2008/9 and 2009/2010. The Clerk reported that whilst the maintenance cost had only risen in line with inflation, the energy charges were far in excess of those predicted and considered reasonable. Energy costs had risen 95% since 2007/8 and would rise another 65% for 2009/10 according to CCC. This represented a 222% price increase since 2007/8. The Clerk advised that he had contacted edf (via e-on) who were able to provide an alternative quotation for the un-metered supply following production of an 'mpan' certificate that detailed the overall estimated annual consumption for the 41 lighting columns. Following contact with CCC they had provided the necessary details and the Clerk would now investigate further with edf. Following discussion it was agreed that the Clerk should also request CCC to justify the validity of their proposed price increases Clerk

8 **County Council Matters**

8.1 Councillor Stone reported that the first meeting of the South Cambs Regional Spatial Strategy Review Panel had taken place although there was no publicity regarding the creation of the panel or the meeting. A further meeting was scheduled for the 9 January at which time CCC should have collated all the necessary information relating to a Spatial Strategy for Cambridgeshire upto 2031. The Hanley Grange Joint Action Group had been kept informed.

8.2 Councillor Stone advised that Sir Simon Briscoe had been appointed as Chairman of the Transport Innovation Fund Commission, which will look into transport issues in relation to the additional 50,000 new homes to be built in the Cambridge sub-region by 2021. The County Council has to provide £ 500M for transport improvements as a pre-requisite to introducing a city congestion charge, which means that the earliest date that such a charge could become payable is 2015.

8.3 Councillor Stone advised that work was continuing on the new Addenbrookes access road.

8.4 As part of the review of speed limits, Councillor Stone reported that he had persuaded the Highways Dept to change their proposal so that a 50mph limit would apply to the stretch between the Hunts Road roundabout and the 40mph speed limit outside the IWM so that it was the same as the stretch between the Hunts Road and Sawston roundabouts.

8.5 Councillor Stone advised that he was awaiting the outcome of the recent meeting with Stagecoach regarding proposed alterations to the citi-7 local bus service. Councillor Stone requested that he be kept informed of any buses that were not currently adhering to the timetable

9 **District Council Matters**

9.1 Councillor Williams advised that the Hexcel S106 Agreement had been put on hold pending a response from the H&S Executive following a paper submitted by Mr Alun James of Duxford. Councillor Williams agreed to forward a copy of that paper to the Council Cllr Williams

9 **District Council Matters – continued**

9.2 Councillor Williams reported that a 'Drop-In' session for the proposed twinning of Duxford with Toussus had been arranged for Tuesday 16 December in the Community Room from 3 to 8.30pm. Councillor Williams requested that the Council consider providing financial support to the proposal. The Chairman advised that this would be discussed under Item 13

9.3 Councillor Williams advised that the Council's planning application for the temporary siting of a portacabin on the Recreation Ground should be approved shortly.

9.4 Councillor Williams reported that he together with Mr Foster and Mr Tongue were now half way through their survey of traffic movements in Duxford

9.5 Councillor Williams advised that SCDC were proposing to provide additional off-road car parking spaces in Blakeland Hill and that the Parish Council would be consulted in due course.

10 **Finance**

10.1 **Accounts for Payment**

10.1.1 It was proposed by Mr Martin seconded by Mr Foster and agreed by all that the following accounts be passed for payment :-

			Ch No
F C Butler & Sons	Maintenance contracts	£ 180.95	1580
G & L Services	Maintenance contracts	£ 3,803.00	1581
Wildlife Trusts	Annual membership fee	£ 36.00	1582
Cambs ACRE	Annual membership fee	£ 35.00	1583
M Parker	Salary	£ 794.48	1584

10.2 **Correspondence** - None

10.3 **Any other business** - None

11 **Freedom of Information Act – New Model Publication Scheme**

11.1 Letter from the Information Commissioner's Office advising that the existing FOI Scheme will expire on the 31 December 2008 and replaced by a New Model Publication. It was proposed by Mr Chudleigh, seconded by Mr Clarke and agreed by all to adopt the standard template for the new scheme with the option to charge 10p per A4 sheet for information requested and postage at cost when necessary. Clerk

12 **Duxford Street Trading**

12.1 The Clerk advised that a catering van had recently been trading on the grass verge along Ickleton Road and one resident had concerns regarding litter, noise and smells. On contacting SCDC the Clerk was advised that Duxford did not have 'Consentary Status' and the Council was not therefore part of the consultation process when applications were made for street trading.

12.2 The Council could apply for 'Consentary Status' which would probably be granted following a consultation process that could take 6-9 months. It was agreed to make an application accordingly. Clerk

12.3 In the meantime the SCDC officer agreed to contact the trader in question and draw attention to the problems of litter and noise

Proposed Village Twinning

13 13.1 Following District Councillor Williams proposal to twin Duxford with Toussus le Noble in France, the Council agreed to support an investigation into possible twinning. The Chairman offered his annual honorarium of £ 50 towards the initial costs of the investigation.

Clerks Review

14 14.1 The Chairman read the following motion to exclude the public and press from this item on the agenda :

'It is hereby resolved in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that in view of the confidential nature of the business about to be transacted it is advisable in the public interest that the Public and Press be temporarily excluded from this meeting and they are herewith instructed to withdraw'

14.2 Members of the public duly left the meeting room and the annual review of the Clerks contract was conducted.

Any Other Business

15 15.3 15.1 A report on the winter term of the activities of the youth programme was circulated to all Councillors at the start of the meeting.

15.2 Mr Clarke raised his concern at members of the public talking during the Council meetings. The Chairman advised that, when necessary, he would ask members of the public to refrain from talking.

16 **Diary**

16.1 The diary for December 2008 and January 2009 was circulated to all Councillors prior to the meeting

17 **Next Meeting** Thursday 8 January 2009

18 **Close** The meeting closed at 9.58pm

Chairman

Date