DRAFT

MINUTES OF DUXFORD PARISH COUNCIL MEETING HELD AT DUXFORD PRIMARY SCHOOL ON THURSDAY 9 APRIL 2009

ACTION

Present Parish Councillors Mrs Chudleigh, Mr Chudleigh, Mr Foster, Miss Gittos, County Councillor Stone and District Councillor Williams with Mr Paulding in the chair. There were two members of the public present

1 **Apologies for absence** Mr Butler, Mr Clarke, Mr Head, Mr Hill, Mr Martin and Mr Milton

2 **Minutes** of the Parish Council meeting held on the 12 March 2009, previously circulated to all Councillors, were agreed and signed by the Chairman

3 **Matters Arising**

3.1 Mr Foster understood that the Inspector chairing the recent Public Enquiry to register land in Greenacres as a village green would be to recommend refusal.

4 **Planning**

4.1 **Applications Received**

Ref C/11/17/024/07	Mrs Genillard	2 Elms Close, Duxford
	Refer application for tree work in rear garden to SCDC	
Ref S/0299/09/F	G Woodley	62 Laceys Way, Duxford
	Recommend approval for extension above garage, 2-storey front extension and extension to rear conservatory	
Ref S/0090/09/LB	IWM	Royston Road, Duxford
	Recommend approval of Listed Building Consent for replacement doors to Hangar 3	

4.2 **SCDC Decisions Received**

Ref S/0049/09/F	A Gilzean	2 Temple Close, Duxford
	Approval for outbuilding for use as playroom/summerhouse	
Ref S/0044/09/F	D Taylor	6 Station Road West, Whittlesford In the Parish of Duxford
	Approval for change of use of garage to residential use and construction of glass enclosure and swimming pool	
Ref S/0189/09/F	SCDC	Land north of 26 Blakeland Hill, Duxford
	Approval for additional residents parking	
Ref S/0132/09/F	Hill Residential Ltd	Land south of 24 Station Road West, Whittlesford in the Parish of Duxford
	Approval for change of use from garden land to recreational space	
Ref C/11/40/024	P Cole	Robynet House, Green Street, Duxford
	Approval for tree maintenance	
Ref N/A	P Cole	Rear of 10/12 Parsonage Close, Duxford
	Approval for tree maintenance	

Note At this point District Councillor Williams joined the meeting

4.3 **Planning Correspondence**

4.3.1 Email from SCDC enclosing the latest draft S106 Agreement pertaining to the Hexcel outline planning application for a carbon fibre pre-cursor factory. Following discussion it was noted that the second draft was no different than the first draft and that all the comments put forward by the Council had been ignored.

4.3 **Planning Correspondence - continued**

4.3.1 Continued. It was agreed that the Clerk should write again to SCDC restating the Council concerns and dissatisfaction with the consultation process. Clerk

4.4 **Any Other Business** - None

5 **Open Forum**

5.1 Mr Holme (Green Street) enquired whether the Scout Group's planning application for a new meeting hut at the Moorfield Road allotment site could be submitted by the Parish Council to take advantage of the Council's reduced planning application fee. Following discussion the Chairman advised that, due to the Council's position and responsibility as a consultee, it would not be possible for the Council to submit the application on the Scout's behalf.

5.2 Mrs Holme (Green Street) advised that, contrary to that reported at the recent Annual Parish Meeting, the Scout Group would require a 25 year lease (not 15 year as reported) to secure funding for their proposed new meeting hut and that their planning application would cover all seven allotment plots that they currently occupied.
Mrs Holme also enquired whether there was any substance to the rumour that the Council were negotiating with Whittlesford Parish Council to relocate the Scout Group to Whittlesford. The Chairman advised that the Council had no knowledge of any such arrangement but would make further enquiries with Whittlesford Parish Council. He also advised that should such a proposal arise then the matter would be discussed openly at a Council meeting. Mr Paulding

6 **Correspondence**

6.1 Email from CCC advising that they had begun changing their telephone numbers from 0845 to 0345 with effect the 2 February 2009. Details to be published on the village website and Chatterbox. Mr Paulding Clerk

6.2 Letter from Mr Hinton (Duxford Scout Group) asking whether there were any community projects the Scout's could undertake for the village. Following discussion it was agreed that Councillors should forward any possible ideas to the Chairman All

6.3 Email from Councillor Stone advising that the proposed installation of telegraph poles in Green Street and Moorfield Road have been stopped as BT did not have the necessary permissions from the County or District Councils. It has been proposed that a meeting is convened between the County Council, BT and the Parish Council to discuss the matter further.

6.4 Letter from Duxford Bowls Club requesting permission to park on the Recreation Ground for special competitions being held on the 17 May, 28 June, 19 July, 15 August and the weekend of the 19/20 September. Subject to the normal conditions, the Council were pleased to approve the request. Clerk

6.5 Letter from Mrs Marks (St Peter's Street) advising that interest in St Peter's Church car boot sale on the 4 May had grown and would now involve the Bowls Club and several other attractions and refreshments. A Temporary Events Notice (TEN) would be applied for and St Peter's Church Public Liability Insurance would cover the event.
Following discussion it was agreed that the Council had no objection subject to the TEN and liability insurance being in place.

7 **County Council Matters**

7.1 In his absence the Clerk read out Councillor Stone's report covering the following matters :-

County Council Matters – continued

7 7.1.1 The County Council was likely to propose an additional 15,000 houses beyond the 75,000 planned until 2021 to take the 2031 total to 90,000. Although there can be no guarantees, it appears that the planners are not looking to create any more new satellite towns around Cambridge at present.

7.1.2 Following the recent Neighbourhood Panel meeting only one parish council had subscribed to the Speedwatch initiative.

7.1.3 Councillor Stone reported that he is pursuing the installation of CCTV cameras at Whittlesford Station with NCP and National Express.

7.1.4 The next Village Highways Warden meeting is scheduled for 14 April.

7.1.5 Councillor Stone reported that he is an active member on the Member Development Panel that is trying to produce a framework for the training of County Councillors.

District Council Matters

8 8.1 A written report by Councillor Williams was circulated to all members at the start of the meeting and is summarised as follows :-

8.1.1 The Hexcel planning application will be re-referred to SCDC's Planning Committee on the 6 May. The committee will finalise the S106 Agreement and revisit safety aspects following the paper submitted by Mr Alun James, which was referred to the HSE,

Note At this point County Councillor Stone joined the meeting

8.1.2 Following approval of a new hotel at the rear of the Red Lion Hotel, the decision was called in by English Heritage to the Secretary of State on the grounds that its advice was not followed in respect of the impact the hotel would have on the listed Chapel building. Subsequently a meeting had taken place by all concerned and the matter was resolved and the call-in request withdrawn.

8.1.3 Councillor Williams reported that ten families had expressed interest in the Toussus-le Noble twinning proposal and the Mayor of Toussus had invited three people to visit at the end of May.

8.1.4 Following questioning on the Hexcel S106 Agreement, Councillor Williams advised that the £ 35K included for a cycle path between Duxford and Ickleton would kick start funding for the project. Councillor Williams suggested that if the Council was still unhappy with the agreement then a further letter should be sent to SCDC outlining the Council's concerns and demands.

County Council Matters – continued

7 7.2 As Councillor Stone had now joined the meeting the following matters were raised :-

7.2.1 The Clerk advised that the County Council had still not responded to the Council's letter concerning the high increase in energy costs for street lighting. Councillor Stone reported that the officer who originally received the letter had now left the department but he would advise of the new contact so that the matter could be addressed. Cllr Stone

County Council Matters – continued

7

7.2.2 Following questioning regarding the repair of potholes, it was agreed that information for reporting potholes should be advertised on the village website and Chatterbox. Mr Paulding Clerk

Note The number to contact is 0345 045 1360

7.2.3 Councillor Stone reported that the Duxford and Thriplow village signs at the IWM had been removed

9 **Finance**

9.1 **Accounts for Payment**

9.1.1 It was proposed by Mrs Chudleigh seconded by Mr Foster and agreed by all that the following accounts be passed for payment :-

			Ch No
F C Butler & Sons	Maintenance contracts	£ 625.60	1599
Cam Valley Forum	Annual membership fee	£ 10.00	1600
SCDC	Cemetery rates 2009/10	£ 101.01	1601
Cambridge Water	Allotment charges 2008/9	£ 36.70	1602
Cambridge Water	Cemetery charges 2009/10	£ 40.73	1603
CALC	Affiliation fee 2009/10	£ 552.59	1604
Int. Tree Foundation	Annual membership fee	£ 25.00	1605
CAB Sawston	Donation	£ 50.00	1606
M Parker	Parish Clerk duties	£ 789.34	1607

9.2 **Correspondence** - None

9.3 **Any other business** - None

10 **Annual Parish Meeting**

10.1 10.1 It was proposed by Mr Foster, seconded by Mrs Chudleigh and agreed by all that the Council should purchase a 2M sq. floor standing projector screen for use at future Parish meetings and other events. Projected cost £ 60.00 Clerk

10.2

11 **Duxford / Whittlesford Boundary Change**

11.1 A letter from Whittlesford Parish Council was circulated to all Councillors prior to the meeting. Whittlesford Council wished to obtain Duxford Parish Council's views on a proposal to change the Parish Boundary between the two villages from the centre of Royston Road and Station Road to the centre of the A505.

11.2 Following discussion it was agreed that details should be published on the village website and Chatterbox seeking the views of residents. It was also agreed that Whittlesford Parish Council should then be invited to the next Council meeting to formally present their proposal. Mr Paulding Clerk

11.3 County Councillor Stone advised that Whittlesford Parish Council had discussed the possibility of the Scout Group moving to Whittlesford as part of a deal for the boundary change.

12 **Road Safety Matters**

12.1 Mr Foster advised that the village traffic survey would be resumed and completed shortly.

12.2 Mr Foster reported that the Speedwatch initiative was still under discussion.

12 **Road Safety Matters - continued**

12.3 Mr Foster advised that the recent increase in HGVs using Grange Road as a pass-through route was a growing cause for concern and suggested that there should be a weight limit or restricted access imposed. Councillor Stone agreed to investigate the possibility. Cllr Stone

13 **Any Other Business** - None

14 **Diary**

14.1 The Clerk advised that there was no events or meetings planned during April or May other than Council meetings

15 **Next Meeting** Thursday 14 May 2009 – AGM and Council meeting

16 **Close** The meeting closed at 9.46pm

Chairman

Date