MINUTES OF THE ANNUAL GENERAL MEETING OF DUXFORD PARISH COUNCIL
HELD AT DUXFORD PRIMARY SCHOOL ON THURSDAY 10 MAY 2018 at 7.30PM

Present: Parish Councillors: Cllr Harris, Cllr O'Grady, Cllr Skeates-Day, Cllr Young, Cllr Hyde, Cllr Tarrant, with Cllr Dee in the chair. Clerk Joanne Depradines-Smith.
There were five members of the public present.

1 **Apologies for Absence**: Cllr Heath

2 **Election of Chairman 2018/2019:**
Cllr Dee accepted the members' recommendation to become Chairman for 2018/2019.
This was proposed by Cllr Harris, and seconded by Cllr Tarrant.

3 **Election of Vice Chairman 2018/2019:**
Following a secret ballot; Cllr O'Grady accepted the members' recommendation to become Vice Chairman for 2018/2019.

4 **Declaration of Acceptance of Office forms:** Were signed by all Councillors present, and witnessed by the Clerk. Each Councillor was asked to provide a completed Register of Interests form.

5. **Minutes of the AGM held on:** 11 May 2017 were agreed and signed by the Chairman.

6. **Appointment of Committee & Working Group Members 2018/2019:**

6.1	Finance Committee	All members of the Council
6.2	FRG&B Committee (Operations)	Cllr Heath, Cllr O'Grady, Cllr Hyde, Cllr Skeates-Day
6.3	Community Centre Working Group	Cllr Dee, Cllr Harris, Cllr Hyde, Cllr Young.
6.4	Brewery Field Working Group	Cllr Heath, Cllr O'Grady
6.5	Planning Working Group	Cllr Harris, Cllr Hyde
6.6	Road Safety Working Group	Cllr Tarrant
6.7	Village Plan	Cllr Young
6.8	HR Working Group	Cllr Dee, Cllr O'Grady, Cllr Heath
6.9	IT/Web/Media	Cllr Dee, Cllr O'Grady, Cllr Heath, Cllr Skeates-Day, Clerk

7 **Appointment of Council Representatives 2018/2019:**

7.1	Allotments Officer	Cllr Skeates-Day
7.2	Imperial War Museum	Mr Norman Foster
7.3	Police Liaison	Cllr Dee
7.4	King's Educational Trust	Clerk
7.5	Youth Trust	Cllr Harris
7.6	Public Art Contribution	Cllr Tarrant

Please note: All of the above is subject to change, as three Councillor vacancies presently.

8. **Close** - The meeting closed at 7.57pm

Signed:

Dated: